

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL
MEETINGS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... **Charlton Horethorne Parish Council Meeting**

Time... **19:30 hrs**

Date... **21 January 2025**

Venue... **Charlton Horethorne Village Hall**

Councillors will be discussing all the items listed on the agenda below.

Ann Lee

Parish Clerk

14 01 2025

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

PUBLIC SESSION

Questions and comments are invited from members of the public (**limited to 30 minutes in total, each individual limited to 3 minutes**). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken¹. A record of public participation shall not be included in the Minutes.

Reports from County Councillors

Short oral reports are invited from County Councillors, regarding matters affecting Charlton Horethorne and the wider local community (if applicable to the local community)

CHARLTON HORETHORNE PARISH COUNCIL

Clerk: Ann Lee 3, Sparkford Road, Sparkford, Yeovil, BA22 7FA

Tel: 07841 392242

E-mail: clerk@charltonhorethorne.org.uk

AGENDA

Charlton Horethorne Parish Council meeting at the Village Hall, Charlton Horethorne on Monday 20 January 2025 from 7.30p

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence. To RECEIVE AND APPROVE** apologies for absence including reasons given (Local Government Act 1972 s85 (1))
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
- 3. To APPROVE as a correct record the minutes of the previous meeting held on Monday 9 December 2024.** (Local Government Act 1972 Sch 12).
- 4. To NOTE the actions from the previous meeting and discuss any matters arising**

Actions arising from the previous meeting:

Minute item	Action	Responsibility
1.7.24 8f 9.9.24 11d	a) To PROVIDE a final update on income generated from the Village Green Post and Chain appeal for expenditure to date.	Clerk
9.12.24	b) Cllr Archer and Cllr Lynch to provide advice on stump requirements and impact on tree replacement and refurbishment plans of PC notice Board.	Cllr Archer Cllr Lynch
21.10.24 10 a	Cllr Archer to send a letter to residents explaining current position to be incorporated into a letter of thanks to residents to be circulated on the PC mail list by the Chair	COMPLETE
9.12.24	Cllr Archer to send letter of thanks for Post and Chain outlining expenditure to date for the Village Newsletter with a request to retain surplus for ongoing refurbish of the notice board, removal of the stump, planning of a Field Maple and provision of a table.	Cllr Archer
21.10.21 7a	Cllr Archer to WRITE to the Police to establish police reporting process and contact details for the community officer requesting quarterly reports.	Cllr Archer
21.10.24 10c 9.12.24	To AGREE to progress access to land near Charwell field for the public and consider the feasibility of grant applications for any work required vs community benefit. Grant applications possible from Health Grant funds from the Unitary Authority.	Cllr Archer

5. Reports

- a) To RECEIVE a police report.
- b) To RECEIVE Unitary Councillor reports for January 2025 from Cllr Nicola Clark and Cllr Hayward Burt.

6. Planning

- a) To RECEIVE an update on when Harvest Lane planning application with be reviewed by the Planning Committee

23/02275/Hybrid (Hybrid mixed-use planning application on land comprising:

- 1) FULL APPLICATION for 28 dwellings, 665m2 of commercial use Class E(g), public open space, allotments, drainage, landscape and ancillary works
- 2) OUTLINE APPLICATION with all matters reserved bar access for an additional 3 self/custom-build dwellings).

Case Officer Catherine Miller- Bassi

Was assigned on the 15.1.25

- b) To NOTE new planning applications for consideration:

Application number	Proposal	Applicant details
24/02967/FUL Deadline originally 4 February 2025 extended to 5th March 25	Location: Barn At Golden Valley Farm Green Lane Charlton Horethorne Sherborne Dorset Proposal: Conversion and extension of an agricultural barn to form one residential unit, and ancillary works	Applicant: Hopkins Estates Ltd
Application Type : Full Application Application Number: 24/02972/FUL Deadline originally 3 February 2025 Request to extend until the 5 March 25	Location: Golden Valley Farm Water Lane Charlton Horethorne Sherborne Dorset DT9 4NX Proposal: Conversion of 3 agricultural barns into 3 dwellings, demolition of a 4 th agricultural barn to allow for the erection of a 4th dwelling with existing access from Water Lane and creation of a new access from Daw's Lane and ancillary works	Applicant: Hopkins Estates Ltd
24/01564/FUL 24/02846/S73 Deadline extended until 21 January 25	Location: Slait Cottages Sigwells Sherbourne Proposal: Demolish agricultural buildings and the erection of detached two storey dwelling	Applicant: Mr And Mrs Bazzard
This was a refused application see link https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNYTS7OW0HQ00 21/00374/FUL was refused 22/00988/PAMB was refused		

22/0227/PAMB was a Q application in April 22 (no PC comments) and was approved and appears to be the same barn

c) To NOTE recent Unitary Authority Planning Decisions: -

Application number	Proposal	Applicant details	Decision
24/02482/PAMB Prior Approval from Agri to dwellings	Location: Dragon Manor Farm Stowell Lane Charlton Horethorne Sherborne Dorset DT9 4PD Prior Approval Notification for the change of use and conversion of 2no. agricultural barns into 4no. dwellings.	Applicant: Mr Andrew Clark	Approved with conditions on 10 December 24
24/02322/HOU 24/01564/FUL Deadline extended to the 11 December 2024)	Location: Sunnyridge Stowell Road Charlton Horethorne Sherborne Dorset DT9 4PD Demolish Existing side extension and replace with a single storey extension, installation of 3no. dormer windows to North East/North West elevations.	Applicants Mr & Mrs Kim Nagi	Approved with conditions on 12 December 24
23/02502/FUL	Land At Ciderhouse, Farm Sigwells Sherborne Dorset DT9 4LN Proposed change of use and conversion of an agricultural building (originally built as an airfield fire station) for use as a single private dwelling, with associated curtilage and the erection of a garage No case officer assigned to application 9/12/24		October 2023 Awaiting decision Portal 15/1/24
24/02845/S19 Type : Sec 19 Removal/ Variation LBC Condition 24/02846/S73	Bullen Farmhouse Horse Lane Charlton Horethorne Sherborne Dorset DT9 4NL S19 Application to vary condition 2 (approved plans) to allow installation of an air source heat pump, glazing alterations to the gable end and removal of a conifer tree in relation to planning approval 24/01200/LBC for reinstatement of historic outbuilding as new extension to farmhouse.	Applicant: Roelich	Approved with conditions 13 January 24

7. Finance

- a. To NOTE that the financial Cashbook/Bank Reconciliation and Budget position for period October to the 15 January 2025.** Bank statements reconcile to the cashbook. The Nat West Current account holds £15,119.85 and the Business Reserve Account £3,646.69 This is reconciled with the bank accounts. This equates to a total balance of £18,766.54 up until the 15 January 2025.

The Post and Chain Appeal has generated a total of £2,464. Expenditure to date is £1,378.92. This leaves a surplus of £1,085.08. The PC will claim £249.59 VAT back. This leaves an overall surplus of £1,334.67

CHARLTON HORETHORNE PARISH COUNCIL 20		Jan-25	
Receipts and	Receipts and Payments Summary	Receipts and	Receipts and Payments
		Last Year	This Year
		2023-24	2024-25
	RECEIPTS		
	Precept	£ 9,288.00	£ 9,918.00
	Deposit Interest	£ 47.17	£ 38.74
	Village Green donations	£ -	£ 2,464.00
	Defibrillator	£ -	£ -
	VAT refund	£ 149.49	£ -
	TOTAL RECEIPTS	£ 9,484.66	£ 12,420.74
	PAYMENTS		
	Clerks Emoluments	£ 1,814.38	£ 2,459.75
	Admin General	£ 222.00	£ 314.62
	Admin Subscriptions	£ 180.43	£ -
	Website	£ 100.00	£ -
	Village Green	£ 557.90	£ 1,378.92
	Community Plan	£ -	£ -
	Environment - General Mainten	£ -	£ 391.00
	Audit	£ -	£ -
	Insurance	£ 446.66	£ 446.66
	Training	£ -	£ 155.00
	Elections	£ -	£ -
	Reserves	£ -	£ -
	IT/Software	£ 327.80	£ 593.34
	Defibrillator	£ -	£ 165.00
	Grants	£ 1,200.00	£ 1,925.00
	VAT incurred on payments in ye	£ 186.35	£ 439.62
£ -	TOTAL PAYMENTS	£ 5,035.52	£ 8,268.91
	Excess of Receipts over Payment	£ 4,449.14	£ 4,151.83
	plus balances b/fwd	£ 10,165.57	£ 14,614.71
		£ -	
	Balances c/fwd	£ 14,614.71	£ 18,766.54
15/01/2025	Reconciliation with bank accounts		
	Nat West Bank PLC Current	-	£15,119.85
	Nat West Bank PLC Business Res	-	£3,646.69
	Less Outstanding Cheques		
	Add Outstanding lodgements		
	Total balances at bank	£ -	£18,766.54

- b. To **APPROVE** payments for January 2025 via internet banking and agree signatories to authorise. The Clerk presented the following payment schedule with corresponding invoices/receipts.

Payment schedule for January 2025

Particulars	To Whom	Amount
Salary payment Jan	A Lee	£150.20
Travel January	A Lee	£14.34
Phone January	A Lee	£10.00
PAYE to 5 Jan 24	HMRC	£37.80
Total		£212.34

- c. To **AGREE** the 25/26 budget
- d. To **AGREE** the Precept
- e. To **AGREE** PC bank account transition from NAT West Bank to the Unity Trust Bank, making all Cllrs as signatories leaving the Clerk as the administrator.

8. Council Matters

- a) To **NOTE** progress with the Village Green Post project (Planting of the 2.5 metre Field Maple; the removal of the old tree stump, the refurbishment of the village green notice board and here and additional ideas from residents.
 - b) To **NOTE** any further responses from Highways concerning drains since last meeting **Cllr Archer**.
 - c) To **NOTE** further information from the LCN committee **Cllr Archer**.
 - d) To **AGREE** to progress access to land near Charwell field for the public. **Cllr Archer**
 - e) To **NOTE** any key Parish Events
 - Somerset Day Weekend – Save the dates 10 – 11 May 2025
 - f) To **AGREE future annual meetings dates beyond the 3rd of March 2025**
Dates agreed
- 9. Date of Next meeting** – The next Parish Council meeting will be held on **3 March 2025 at 7.30pm**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on the 15 February 2024**

Ann Lee Parish Clerk